Community Involvement Template –Tool

ANA funds projects that are *community driven*. It is important that you document how the community was involved in the planning process, and how they will be involved throughout the entire project period. Evidence of community involvement can include, but is not limited to, certified petitions, public meeting minutes, surveys, needs assessments, newsletters, social media comments and feedback, special meetings, public council meetings, public committee meetings, virtual community gatherings, public hearings, and annual meetings with representatives from the community.

#  A. PRE-APPLICATION COMMUNITY INVOLVEMENT

1. **List ways you have involved or will involve the community in the planning and development of your project and the application.**
2. **How did you, or how will you document your pre-application community involvement?**

B. ABILITY TO MAINTAIN COMMUNITY SUPPORT AND PARTICIPATION DURING THE PROJECT

1. **What are going to do to maintain community support/participation during the project?**
2. **Do you need to recruit community participants for the project? How are you going to do that? What are your selection criteria? How will you address participant turnover?**
3. **How are you going to document the maintenance of community support and/or participation recruitment?**

#  C. COMMUNITY AWARENESS AND PROJECT PROGRESS

1. **What methods will you use to inform the community about the project, its progress, ,and outcomes?**
2. **How are you going to document your community outreach efforts about the project and its status?**